

IN THE COURT OF COMMON PLEAS

OF DAUPHIN COUNTY, PENNSYLVANIA

IN RE: : No. 1361 MD 2015  
PETITION OF :  
DALE E. KLEIN :  
CLERK OF COURTS : CRIMINAL DIVISION  
FEE SCHEDULE APPROVAL PURSUANT :  
TO ACT 36 2000 :

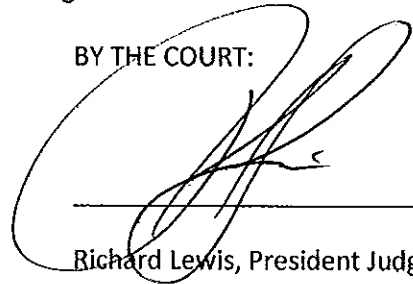
ADMINISTRATIVE ORDER

AND NOW, TO WIT, This 13<sup>th</sup> day of Oct 2015, pursuant to the provisions of 42 P.S. Section 1725.4, the fee bill of the Clerk of Court of Dauphin County, Pennsylvania, is amended to reflect the herein attached Fee Schedule. The fee bill shall be effective the first day of January 2016, upon due advertisement as required by the Administrative Rules of Court.

IT IS FURTHER ORDERED that in accordance with Pa.R.Civ.P. 239, the District Court shall:

- (a) File seven (7) copies hereof with the Administrative Office of Pennsylvania Courts;
- (b) Distribute two (2) certified copies hereof to the Legislative Reference Bureau for publication in the Pennsylvania Bulletin;
- (c) Cause a copy hereof to be published in the Dauphin County Reporter once a week for two (2) successive weeks at the expense of the County of Dauphin;
- (d) Supervise the distribution thereof to all Judges and member of the Bar of this Court.

BY THE COURT:



Richard Lewis, President Judge

RECEIVED

OCT 13 2015

CLERK OF COURTS  
DAUPHIN COUNTY

Distribution: 10/14/15 @ 12 pm

Commissioner Jeff haste, Chair IO  
Commissioner Mike Pries, Vice-Chair IO  
Commissioner George Hartwick, Secretary IO  
Dale E. Klein, Clerk of Courts file  
Deborah Freeman, Esq., Court Administration IO  
Marianne Lawrence, Director, Fines and Costs IO  
All Judges IO

IN RE: : IN THE COURT OF COMMON PLEAS  
 : DAUPHIN COUNTY, PENNSYLVANIA  
 :  
 :  
 CLERK OF COURT FEE INCREASE : NO. 1361 MD 2015

**ADMINISTRATIVE ORDER**

AND NOW, this \_\_\_ day of \_\_\_\_\_, 2015, pursuant to ACT 36 of 2000, 42 Pa.C.S. 1725.4  
 (allowing Clerk of Courts fees to be adjusted based on changes in the Consumer Price Index), IT IS

HEREBY ORDERED that the following fees are effective January 1, 2016:

<u>SERVICE</u>	<u>FEE</u>
Court Costs (Misdemeanor/Felony) Disposed of Before Trial	\$180.00
Court Costs (Misdemeanor/Felony) Disposed of During or After Trial	\$240.00
Summary Case Costs	\$35.00
Certifications	\$12.00
All Other Matters and Reports <sup>1</sup>	\$22.00 (+ 5.00, Postage 11.00 auto fee, where applicable)
Filing Summary Conviction Appeal	\$59.00 + 5.00 auto fee + Postage 11.00
Filing Appeal to Appellate Court	\$78.00 + 5.00 auto fee + 11.00 Postage
Summary Appeal	\$59.00 + 5.00 auto fee + Postage 11.00
Redaction (when ordering copies of criminal case file where sensitive case information must be removed)	\$2.00 per page + .50 for Copies per page
Postage	\$11.00
Record Check	\$12.00 + \$5.00 auto fee
Revocation Fee - Standard Probation	\$39.00
Revocation Fee – ARD	\$39.00
ARD Administrative Management Fee	\$20.00
Expungement Petition/Order Service	\$22.00 + 5.00 auto fee + 11.00 postage + \$22.00 if MD needs To be created + \$12.00 certification fee for each order to be distributed
Prison Commitments	\$15.00
Bail Posting	\$27.00
Bail Piece	\$27.00
Certifications	\$26.00
Record Maintenance Fee	\$5.00

\*\*\*\*\*Fees associated with Bail See Attachment "A"

BY THE COURT:

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Richard Lewis, President Judge

**Distribution:**

Commissioner Jeff Haste, Chair

Commissioner Mike Pries, Vice-Chair

Commissioner George Hartwick, Secretary

Dale E. Klein, Clerk of Courts

Deborah Freeman, Esq.

Marianne Lawrence, Director, Fines and Costs

All Judges

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<sup>1</sup> Except that no fee shall be charged for filing township and borough audit reports or transcripts received which indicate a final disposition by the magisterial district judge.

**IN THE COURT OF COMMON PLEAS**

**OF DAUPHIN COUNTY, PENNSYLVANIA**

IN RE: : No. 1306 MD 2015  
PETITION OF :  
DALE E. KLEIN :  
CLERK OF COURTS : CRIMINAL DIVISION  
FEE SCHEDULE APPROVAL PURSUANT :  
TO ACT 36 2000 :

OFFICE OF  
CLERK OF COURTS  
2015 SEP 30 PM 1:51  
DAUPHIN COUNTY, PENNSYLVANIA

**RECEIVED**

**PETITION FOR APPROVAL OF FEE SCHEDULE FOR**

**CLERK OF COURTS OF DAUPHIN COUNTY, PENNSYLVANIA**

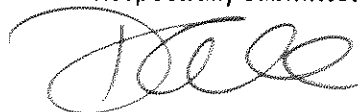
SEP 30 2015  
COURT ADMINISTRATORS  
OFFICE  
DAUPHIN COUNTY

AND NOW, comes the Petitioner, Dale E. Klein, Clerk of Courts of Dauphin County, Pennsylvania, and respectfully represents as follows:

1. The Clerk of Courts, Dale Klein, is the duly elected Clerk of Courts of the County of Dauphin, Pennsylvania, a third class county within the Commonwealth of Pennsylvania.
2. As per Act 36 of 2000 the Clerk of Courts has been granted the authority to petition for an "increase in any fee or charge that exists within the approval of the President Judge."
3. Pursuant to said Act, the Clerk of Courts is empowered with the consent of the President Judge to increase any County fee or charge that existed as of the effective date of the Act- June 22, 2000- in minimal increments of every three years provided that the amount of the increase may not be greater than the percentage of increase in the Consumer Price index for Urban Workers for the immediate three years preceding the last increase in the fee or charge.
4. The last increase of fees by this office took effect on February 1, 2012, at the approval of the Court. See Exhibit "A," Administrative Order.
5. Since that time, the Consumer Price Index for the Urban Consumers increased a total of % for the years 2009, 2010, and 2011; a copy of which is attached hereto and marked as Exhibit "B."
6. The Petitioner requests your Honorable Court to consider and approve the attached new fee schedule, a copy of which is attached hereto and marked as Exhibit "C," which is intended to take effect January 1, 2016.

WHEREFORE, the Petitioner, Dale E. Klein, Clerk of Courts of Dauphin County, Pennsylvania requests this Honorable Court to approve the new fee schedule effective January 1, 2016.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Dale E. Klein", written in a cursive style.

Dale E. Klein

Clerk of Courts of Dauphin County

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**EXHIBIT A**

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IN THE COURT OF COMMON PLEAS  
OF DAUPHIN COUNTY, PENNSYLVANIA

DAUPHIN COUNTY  
PENNA

2011 DEC -7 PM 1:31

RECEIVED  
OFFICE OF  
CLERK OF COURTS

IN RE: : 1341 No. MD 2011  
PETITION OF :  
DALE E. KLEIN :  
CLERK OF COURTS : CRIMINAL DIVISION  
FEE SCHEDULE APPROVAL PURSUANT :  
TO ACT 36 2000 :

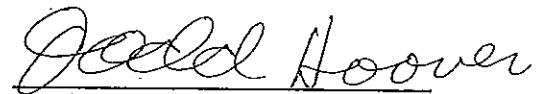
ADMINISTRATIVE ORDER

AND NOW, TO WIT, This 6<sup>th</sup> day of December 2011, pursuant to the provisions of 42 P.S. Section 1725.4, the fee bill of the Clerk of Court of Dauphin County, Pennsylvania, is amended to reflect the herein attached Fee Schedule. The fee bill shall be effective the first day of February 2012, upon due advertisement as required by the Administrative Rules of Court.

IT IS FURTHER ORDERED that in accordance with Pa.R.Civ.P. 239, the District Court shall:

- (a) File seven (7) copies hereof with the Administrative Office of Pennsylvania Courts;
- (b) Distribute two (2) certified copies hereof to the Legislative Reference Bureau for publication in the Pennsylvania Bulletin;
- (c) Cause a copy hereof to be published in the Dauphin County Reporter once a week for two (2) successive weeks at the expense of the County of Dauphin;
- (d) Supervise the distribution thereof to all Judges and member of the Bar of this Court.

BY THE COURT:



Todd A. Hoover, President Judge

Distribution:

Commissioner Jeff haste, Chair  
Commissioner Mike Pries, Vice-Chair  
Commissioner George Hartwick, Secretary  
Dale E. Klein, Clerk of Courts  
Carolyn Thompson, Court Administration  
Marianne Lawrence, Director, Fines and Costs  
All Judges

**EXHIBIT B**



**Consumer Price Index for Urban Wage Earners and Clerical Workers (CPI-W)**  
(1982-84=100)

2003	177.700	179.200	180.300	179.800	179.400	179.600	179.600	180.300	181.000	180.700	180.200	179.900
2004	180.900	181.900	182.900	183.500	184.700	185.300	184.900	185.000	185.400	186.500	186.800	186.000
2005	186.300	187.300	188.600	190.200	190.000	190.100	191.000	192.100	195.000	195.200	193.400	192.500
2006	194.000	194.200	195.300	197.200	198.200	198.600	199.200	199.600	198.400	197.000	196.800	197.200
2007	197.559	198.544	200.612	202.130	203.661	203.906	203.700	203.199	203.889	204.338	205.891	205.777
2008	206.744	207.254	209.147	210.698	212.788	215.223	216.304	215.247	214.935	212.182	207.296	204.813
2009	205.700	206.708	207.218	207.925	208.774	210.972	210.526	211.156	211.322	211.549	212.003	211.703
2010	212.568	212.544	213.525	213.958	214.124	213.839	213.898	214.205	214.306	214.623	214.750	215.262
2011	216.400	217.535	220.024	221.743	222.954	222.522	222.686	223.326	223.688	223.043	222.813	222.166
2012	223.216	224.317	226.304	227.012	226.600	226.036	225.568	227.056	228.184	227.974	226.595	225.889
2013	226.520	228.677	229.323	228.949	229.399	230.002	230.084	230.359	230.537	229.735	229.133	229.174
2014	230.040	230.871	232.560	233.443	234.216	234.702	234.525	234.030	234.170	233.229	231.551	229.909
2015	228.294	229.421	231.055	231.520	232.908	233.804	233.806	233.366				

Notes: Beginning with the CPI for January 2007, BLS publishes monthly CPIs to 3 decimal places. For years before 2007, BLS published CPIs to one decimal place. We show 3 decimal places for every year to provide a consistent presentation. The data for 2000 include revisions released by BLS on September 28, 2000.

**EXHIBIT C**

**Proposed Fee Schedule**  
**2016-2019**

	Current	Increase	New rate- Rounded
<b><u>CLERK FEES:</u></b>			
**Court Costs (Misdemeanor/Felony) Disposed of before trial	\$162.70	18.00	\$180.00
**Court Costs (Misdemeanor/Felony) Disposed of During or After Trial	\$216.20	24.00	\$240.00
**Summary Case Costs	\$31.60	3.50	\$35.00
<b><u>COPIES:</u></b>			
Per page	.50	0	.50
Certified Copy	\$10.90	1.19	\$12.00
<b><u>FILING FEES:</u></b>			
*All other Matters and Reports <sup>1</sup>	\$19.65	2.16	\$22.00
*Constable Bond	\$19.65	2.16	\$22.00
**Summary Conviction Appeal (charged each Docket #)	\$53.50	5.89	\$59.00
**Appeals to Commonwealth/Superior Court or Supreme Court	\$70.50	7.75	\$78.00 (Plus additional payment of \$83.50 payable to the respective state court)
*Road Docket Cases	\$19.65	2.16	\$22.00
**Expungement Petition/Order Service	\$19.65	2.16	\$22.00 (Plus \$11.00 postage, \$5.00 automation, \$22.00 if miscellaneous docket needs to be created, \$12.00 certification fee for each order to be distributed))
*Bail Posting	\$19.65	2.16	\$22.00
*Constable/deputy constable petition	\$19.65	2.16	\$22.00
<b><u>FORMS:</u></b>			
Defense Sub Poena	\$3.30	no change	\$3.30
*Record Check	\$10.90	1.19	\$12.00
*Bail piece (charged on each case issued)	\$19.65	2.16	\$22.00
<b><u>MISCELLANEOUS:</u></b>			
Postage (Charged per case)	\$10.00	1.10	\$ 11.00
Automation Fee	\$ 5.00	no change	\$ 5.00
Expungement Instruction Packet <sup>2</sup>		no change	\$ 5.00

<sup>1</sup> Except that no fee shall be charged for filing township and borough audit reports or transcripts received which indicate a final disposition by the magisterial district judge.

<sup>2</sup> Expungement Packet includes the docket transcript, the disposition sheet, verification that all costs have been paid and instructions. Petitioner must send a self-addressed, stamped envelope with payment to receive packet.

Summary Appeal Packet <sup>3</sup> (con't)		no change	\$ 5.00
Revocation – Standard Probation	\$35.00	3.85	\$ 39.00
Revocation- ARD			\$39.00
ARD Administration Management Fee			\$20.00
Prison Commitments			\$15.00
Record maintenance fee			\$5.00

\* Add \$5.00 for Equipment Automation Fund

\*\*Add \$16.00 for Equipment Automation Fund and Postage

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<sup>3</sup> Summary Appeal Packet includes the instructions.