



Subject: Required Documents for Pathways Forward Mental Health Intake

To complete an intake at Pathways Forward, we will need the following documents:

- **Photo ID** – Must show a current Dauphin County address or a utility bill can also be used to verify your address.
- **If you are homeless in Dauphin County** – A self-declaration of your unhoused status is acceptable.
- **Social Security Card** – While not required, this helps verify your Social Security number and prevent documentation errors.
- **Proof of Insurance** – If uninsured, proof of a Medical Assistance (MA) application is required. We can provide the application, assist you in completing it, and submit it on your behalf.
- **Proof of Income** – This includes any SSI or SSDI award letters, employment pay stubs, or other sources of income. We need to be able to verify the source, amount, frequency of payments, and whether the income belongs to you, your spouse (for adult consumers), or a biological parent (for child consumers). If you have no income, simply let us know.

If you do not have all of these documents today, that's okay—we can assist you in gathering them to finalize the intake process.