

Print the List of Items needed for each process:

[Print this form:](#)

### [Child Support Complaint for Support Process](#)

You will need the following information to file the Complaint for Support. This information is essential in helping the Domestic Relations representative process your Complaint for Support. Insufficient or inaccurate information may cause a delay in receiving support. Be truthful and cooperative in order to avoid any potential delays

Information needed:

- parents' names
- parents' addresses
- parents' and child(ren)'s social security numbers
- parents' employment information (current and last known)
- photograph of obligor
- medical insurance information
- financial and real estate assets
- birth certificate(s) of child(ren)
- marriage license
- attorney names
- prior court orders and divorce decrees

### [Support Conference Meeting](#)

You will need the following information to complete the order of court for the conference summary meeting:

- A true copy of your most recent Federal Income Tax Return, including W-2's as filed
- Pay statements for the preceding six months
- Income and expense Statements
- Verification of child care expenses
- Proof of medical coverage
- Information relating to Professional Licenses
- Child custody order
- Any other information relating to reasonable expenses for the children

### [Appeal - Court Hearing](#)

The following documents of evidence will be helpful during the court hearing:

- proof of employment
- pay statements
- medical insurance information
- financial and real estate assets
- prior court orders and divorce decrees
- child custody order