

**RULE 1915.4-4 PRE-TRIAL CONFERENCES AND TRIAL**

- (a) No later than five (5) days prior to the Pre-Trial Conference with a Judge, all parties shall file a Pre-Trial Statement and serve copies on all other parties or their legal counsel. The Pre-Trial Statement must include the following:
- (1) Brief summary of the case including the names and dates of birth of the child(ren) at issue and the current custody arrangement;
  - (2) Statement of issues expected to be raised at Trial;
  - (3) Admissions from pleadings to be made part of the record;
  - (4) Stipulations of parties;
  - (5) Statements of objections or unusual evidentiary problems expected to arise at trial;
  - (6) Statement of settlement prospects;
  - (7) Estimated time needed for Trial;
  - (8) Name and address of each expert intended to be called at trial as a witness or a request that an expert custody evaluator or other expert witness be appointed by the Court;
  - (9) Name and address of each witness intended to be present at Trial and the relationship of the witness to the parties and child(ren);
  - (10) List of proposed exhibits intended to be offered at Trial;
  - (11) Proposed Parenting Plan in accordance with the forms found at [www.dauphincounty.org/government/court-departments/self-help](http://www.dauphincounty.org/government/court-departments/self-help);
  - (12) Updated Criminal or Abuse History Verification of other parties or persons living in the residence;
  - (13) Information about Criminal and Abuse History of other parties or persons living in the residence;
  - (14) Certificate of Completion of the Seminar if not previously filed;
  - (15) Any other relevant matter.
- (b) No later than five (5) days prior to a Custody Trial before a Judge, the parties shall file an updated Pre-Trial Statement and serve copies on all other parties or their legal counsel which shall include the items listed above and any additional items as directed by the Judge.